

**Associates in the Local church
Approval by the District Superintendent**

- 159.1 All local paid or unpaid associates who provide specialized ministry within the context of the local church and enter into a relationship of vocational ministry within the church, including directors of childcare/schools (birth through secondary), shall be elected by the church board, having been nominated by the pastor. All nominations must have prior approval in writing by the district superintendent, who shall respond within 15 days after receipt of the request. (160.4, 208.12)
- 159.2 The employment of such associates shall be for no more than one year and may be renewed upon recommendation of the pastor with the prior written approval of the district superintendent and the favorable vote of the church board. The pastor shall be responsible to conduct an annual review of each staff member. The pastor, in consultation with the church board, may make recommendations for staff development or modifications in job description as indicated by the review. The dismissal of all local associates prior to the end of the employment term (end of fiscal church year) must be by recommendation of the pastor, approval of the district superintendent, and the majority vote of the church board. Notification of dismissal or non-renewal must be given in writing not less than 30 days prior to the termination of employment. (129.27)

REQUEST FOR APPROVAL

To: Dr. Brian Powell, Kentucky District Superintendent

This is to request the (check one): _____ approval _____ renewal of approval

for _____

to serve as: _____

Full time / Part time (circle one) paid / unpaid (circle one) for the 2020-2021 Assembly Year. for the (Church Name) _____ Church of the Nazarene.

Church Address _____

City _____ State _____ Zip _____

The date the annual review was conducted by the pastor _____

All financial apportionments paid in full (WEF & UMF) Yes _____ No _____ (If "No" please explain): _____

Approval by the Church Board: _____, 20 _____

Signed: _____ Signed: _____
Church Board Secretary Senior Pastor

*Please send this request to: secretary@kynazoffice.net or
Kentucky District Church of the Nazarene, P.O. Box 790, Hillview, KY 40129
When approved, a copy will be returned to you.*

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I approve the above named person to serve as a full time/part time - paid / unpaid associate for the 2020-201church year.

Signed: _____ Date: _____
Dr Brian Powell, District Superintendent